



## ERASMUS+ STUDY MOBILITIES SELECTION ANNOUNCEMENT

### ACADEMIC YEAR 2024-2025

**April 2024**

The **Faculty of Political, Administrative and Communication Sciences** organizes in april 2024 the selection process for ERASMUS+ study mobility, which will be carried out in the academic year 2024-2025.

This selection is dedicated exclusively to students enrolled at the undergraduate level.

#### Eligibility criteria

- Students must be enrolled at Babeş-Bolyai University, at the level of study mentioned in the selection notice, regardless of status ("budgeted" or "with fee"), form of education ("day" or "distance learning").
- Even students who do not have EU citizenship, enrolled at Babeş-Bolyai University, can participate in the selection, subject to the personal obligation to obtain a visa in order to travel to the country of study.
- To hold a certificate of linguistic competence in the language of teaching the courses at the partner university for which they are applying OR to take the on-line language test (OLS), offered by the UBB International Cooperation Center (CCI), after the selection process.

#### Selection Process

Period	Level of study	Mobility	Mobility period
April	Bachelor (BA)	Study	Next academic year (1st or 2nd semester)
BA, MA, PhD	Practice	Summer of the next academic year	
October	MA, PhD	Study and practice	2nd semester of the next academic year



**The calendar of the selection process is as follows:**

March 15	Selection announcement
March 18-March 29	Electronic registration of personal files to <a href="mailto:international@fspac.ro">international@fspac.ro</a> .  Only complete files with dated/signed documents are eligible.
April 8	Communication of scheduling the selection interviews
April 10	The selection interviews will take place in the language of study of the partner university and/or in English. <b>The time and room will be sent after registration.</b>
April 10	Communication of the results of the selection process
April 10	Registration at the Faculty Dean's Office (physical format) of any litigation
April 11	Communication of the final results of the selection process

**Dissemination - Where can I go?**

The Faculty of Political, Administrative and Communication Sciences will display the list of partner universities put up for competition, the period for submitting candidacy files, the evaluation criteria, the eligibility conditions and the composition of the selection committee. Students can only apply for the places that appear in the Faculty's academic offer and do not have the possibility to independently search for a university/subsequently apply for funding for this mobility.

**The selection committee**

The dean's office of the faculty appoints a selection committee made up of at least three people, who can come also from another faculty, from the CCI or a student representative. Each member of the selection committee will sign a declaration regarding the avoidance of conflict of interest.



## The application file

In order to be able to apply for an Erasmus+ mobility, the student must prepare an application file, sent by e-mail to the address **international@fspac.ro**, which will include the following elements:

1. **The candidate's standard form**, completed, dated and signed, saved in the form of a PDF document named in the form: *Name\_Surname\_Form*;

<https://cci.ubbcluj.ro/wp-content/uploads/2024/03/FISA-CANDIDATULUI-2024-2025.pdf>

- ✚ A separate form will be completed/submitted for each partner university for which they are applying
- ✚ Mobility start month will be marked according to the university's academic calendar for which they apply (available on their websites) and will represent the semester chosen for mobility (I or II).
- ✚ It will be considered also the partner **Nomination and Application** calendar.

!! Due to the limited number of places assigned to a destination, we advise you to apply for several options (**maximum 3**). For this, you will fill out a candidate form and a letter of motivation for each destination **and state the order of your options – (1), (2), (3)**. Only one mobility can be obtained after selection.

2. The **candidate's model declaration**, completed, dated and signed, saved in the form of a PDF document named in the form: *Name\_Surname\_Declaration*;

<https://cci.ubbcluj.ro/wp-content/uploads/2024/03/Declaratie-selectie-2024-2025.pdf>

3. The **candidate's Curriculum Vitae**, written in the language of study at the partner university or in English, dated and signed, saved as a PDF document named in the form *Name\_Firstname\_CV*;

4. The **candidate's letter of motivation**, written in the language of study from the partner university, dated and signed, saved in the form of a PDF document named in the form *Name\_Surname\_Letter*;

5. !!! **Certificate** - showing the general average of the last completed examination session and the average of the last year of study/admission average (in the case of candidates from the first year of study);

\*the candidate **does not have** to request the certificate from the secretariat, it will be requested by the selection committee.

6. **Language certificate/declaration** for the language in which the mobility will be studied, minimum level B1/B2, scanned, in the form of a PDF document named in the form *Name\_Surname\_Certificate*, or declaration on own responsibility by which the student presents his agreement to support the on-line language test (OLS) offered by the CCI after the selection process, dated and signed, saved as a PDF document named in the form: *Name\_Surname\_Declaration\_Atestat*;



7. diplomas or evidence of **extracurricular activities, volunteering, research and practical activities**, which you consider relevant for obtaining study mobility.

**Note:** In the situation where the candidate is scheduled for a language proficiency test after the end of the selection process (eg: Lingua, Alpha, other international certifications such as Toefl, Cambridge, DELF/DALF, DELE, etc.) a self-responsible declaration stating that, if the student is selected, the application file will be completed later with a copy of the certificate obtained. Candidates who do not have the opportunity to obtain a certificate/attestation, if they are selected, will participate in an online language test, offered by the International Cooperation Center of UBB, after the end of the selection process, in which it will be necessary to obtain a minimum level of B1/B2. Candidates will make a declaration on their own responsibility by which they will take part in this test and will attach it to the application file. The granting of mobility to a candidate will be conditional on obtaining the minimum qualification, in the online test. The condition of holding a language certificate does not apply to students who will study at the partner university in the same language they study at Babeș-Bolyai University.

The candidate evaluation criteria will be the following:

- ✚ Selection interview – 60%
- ✚ The selection file – 40%
- ✚ Averages on the previous semesters - tie-breaking criterion

### **The result of the selection process**

- following the completion of the selection process, the list of selected students will be displayed within a maximum of 3 working days from the date of the interview;
- appeals can be submitted in the listed format to the Dean's office of the faculty, within 24 hours from the display of the results;
- after resolving the appeals, the list of selected students will be sent to the Erasmus+ Office together with the application files, the declarations to avoid the conflict of interest and the minutes of the selection containing: the composition of the commission, the evaluation criteria, the centralization of all the submitted files and the final results obtained.



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### How do I prepare for the interview?

- ✓ I search on the faculty website ([fspac.international/ERASMUS](http://fspac.international/ERASMUS) outgoing) the list of universities put out for competition and choose a few destinations, having as criteria the broad field of study (Communication & Journalism/Political Science/Public administration/Public Health etc.) and the language in which courses are taught;
- ✓ I go to the website of each chosen university and check the list of courses that will be taught in the chosen mobility semester, or the research projects in which the partner university is involved;
- ✓ I compare the list of courses taught at the partner university with the academic program that I am going to study at FSPAC, and note the subjects that are similar;
- ✓ Contact [international@fspac.ro](mailto:international@fspac.ro) for academic (specific to FSPAC study areas) and cultural counseling.

### What does the interview include?

- ✓ The interview may include a brief motivation section, if a self-description is necessary and will be centered on the academic and/or cultural elements that determined the choice of the respective partner universities; candidates will answer the questions asked by members of the selection committee;
- ✓ The interview is conducted face to face, and for reasons of transparency, candidates who applied for the same destinations will take the interview simultaneously, in the same room.

! Reasons for choosing a mobility destination based on touristic or social considerations will not be taken into account during the interview.

**The list of available Erasmus+ mobilities** (International partnerships) for the academic year 2024-2025 can be consulted here: <https://fspac.international/erasmus-outgoing-students/>